



Extension

UNIVERSITY OF WISCONSIN-MADISON

**Extension Education Committee Agenda
Videoconference (See link at bottom of agenda)
OR
Jefferson County Extension Office
864 Collins Road, Jefferson, WI 53549**

DATE: Monday, April 14, 2025

TIME: 8:30 a.m.

Committee Members: Matt Foelker, Elizabeth Hafften, Dan Herbst, John Kannard, Dwayne Morris

1. Call to Order
2. Roll Call (to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of Agenda (for possible rearrangement)
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
6. Approval of University Extension Education Committee Minutes from March 10, 2025
7. Communications
8. Review of 2025 Departmental Budget
9. Discussion regarding continuing .2FTE Horticulture Educator in 2026
10. Discussion of Monthly Educator Reports – Steve Chmielewski (Community Educator), Alison Pfau (Bilingual Regional Dairy Educator), Jerry Wilcenski (4-H), Julie Hill (Horticulture Educator), Lisa Krolow (Bilingual FoodWise Coordinator), Josh Kamps (Regional Crop Educator)
11. Possible Items of Discussion/Agenda Items for Upcoming Meetings
12. Discussion and Possible Decision on Dates/Times of Extension Education Committee meetings: May 12, June 9, July 14
13. Adjourn

Virtual TEAMS Link

[Join the meeting now](#)

Meeting ID: 213 923 296 146

Passcode: w6g63Ue9

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodation for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made. "Enriching people with knowledge, perspective, skills, and aspirations. "University of Wisconsin, U.S. Department of Agriculture & Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX & ADA.

Extension Education Committee Minutes

Date of Meeting: March 10, 2025

Call to Order: John Kannard called the meeting to order at 8:32am.

Roll Call: Committee members present in person: John Kannard and Matt Foelker.

Chrissy Wen, Julie Hill, Lisa Krolow, Meghan Splinter and Katelyn Broedlow were present in-person.

Dan Herbst, Elizabeth Hafften, and Michael Luckey were present via zoom.

Certification of Compliance with Open Meetings Law: In compliance.

Approval of Agenda: Motion by Foelker, seconded by Kannard, to approve the agenda as printed. Motion passed.

Public Comment: None.

Approval of University Extension Education Committee Minutes from February 10, 2025: Motion by Foelker, seconded by Kannard, to approve the minutes as printed. Motion passed.

Communications: None.

Review of 2025 Departmental Budget: Wen stated there are no surprises and that the largest component of the budget is the educator contracts.

Steve Chmielewski and Dwayne Morris joined meeting at 8:34am

Discussion of Monthly Educator Reports:

Steve Chmielewski, Community Development Educator, provided an oral report for the committee.

- Continues to work with the City of Jefferson Rural on Extension's program – Rural Entrepreneurial Venture. Recently, conducted a stakeholder analysis, constructed the core team and has started the needs assessment process.
- Began working on the needs assessment for the office which will tie into the marketing plan. A meeting was held with the Watertown School District and next they will meet with the Whitewater School District.
- Discussion was had.

Jerry Wilcenski, 4-H educator, was unable to attend the meeting.

Julie Hill, Horticulture Educator, provided an oral report for the committee.

- Highlighted the upcoming programs found in the handout.
- Continues to work with Steve Chmielewski on the office needs assessment.

Alison Pfau joined meeting at 8:43am.

Lisa Krolow, FoodWise Coordinator, provided an oral report for the committee.

- Programming with Head Start has started in 3 classrooms.
- Looking at doing a cooking program with families at a housing site in Fort Atkinson.
- A food safety class has been scheduled with Head Start parents.
- Will be participating in a WIC event in May. Plan to do a coming demonstration which will include taste testing.

- Coordinating a gleaning program at the Watertown Riverside Market on Thursdays. FoodWise will work with the vendors to pick up produce that would not last until the market the following week and that may get thrown away. They will then help get it into the hands of people who could use it.
- Discussion was had.

Alison Pfau, Regional Dairy Educator, provided an oral report for the committee.

- The Forage Meeting held in Whitewater went very well.
- The Dairy Feeding School is the next program being hosted in the region.
- Attending the Ag Institute Conference later this week.
- Presenting at the Calving Management Practice and Neonate Care in Dairy Cattle program in Fond du Lac later this week.
- Hosting a program with Dr. Temple Grandin in Madison on animal welfare in dairy cattle.
- Attended the Watertown Agribusiness meeting to help make connections.
- The first Spanish newsletter will be sent out next month.
- Discussion was had.

Josh Kamps, Regional Crops Educator, was unable to attend the meeting.

Possible Items of Discussion/Agenda Items for Upcoming Meetings: None.

Next Scheduled Meetings: April 14, May 12, June 9

Adjourn – Motion by Foelker, seconded by Morris, to adjourn at 9:02am.

Minutes recorded by Katelyn Broedlow, Administrative Specialist

04/11/2025
 09:11:54

 Jefferson County
 FLEXIBLE PERIOD REPORT

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FROM 2025 01 TO 2025 12

ACCOUNTS FOR:		ORIGINAL	ESTIM REV	REVISED	ACTUAL	REMAINING	PCT
100 General Fund		ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	COLL
13301 UW Extension							
13301 411100	Gen Prop T	-297,454	0	-297,454	-74,363.58	-223,090.79	25.0%
13301 424001	22217 Fed Grants	0	0	0	.00	.00	.0%
13301 451002	PP Photo	0	0	0	.00	.00	.0%
13301 451100	Misc Bill	-1,500	0	-1,500	-605.30	-894.70	40.4%
13301 457020	Publ Sales	-30	0	-30	.00	-30.00	.0%
13301 457027	4-H Annual	-11,000	0	-11,000	-1,230.00	-9,770.00	11.2%
13301 471100	St Bill	0	0	0	.00	.00	.0%
13301 471120	St Bill Mc	0	0	0	.00	.00	.0%
13301 471130	St Bill Or	-2,608	0	-2,608	.00	-2,608.00	.0%
13301 485200	Donat Res	0	0	0	.00	.00	.0%
13301 511210	Wage Reg	102,136	0	102,136	24,479.15	77,656.76	24.0%
13301 511210	22101 Wage Reg	0	0	0	.00	.00	.0%
13301 511220	Wage Ovt	5	0	5	.00	4.60	.0%
13301 511240	Wage Temp	0	0	0	.00	.00	.0%
13301 511310	Wage SL	0	0	0	.00	.00	.0%
13301 511320	Wage Vac	0	0	0	.00	.00	.0%
13301 511330	Wage Long	0	0	0	.00	.00	.0%
13301 511340	Wage Hol	0	0	0	.00	.00	.0%
13301 511350	Wage Mic	0	0	0	.00	.00	.0%
13301 511380	Wage Berv	0	0	0	.00	.00	.0%
13301 512141	SS	7,155	0	7,155	1,481.52	5,673.41	20.7%
13301 512141	22101 SS	0	0	0	.00	.00	.0%
13301 512142	Ret (Emlr)	6,665	0	6,665	1,701.29	4,963.80	25.5%
13301 512142	22101 Ret (Emlr)	0	0	0	.00	.00	.0%
13301 512144	Health	20,738	0	20,738	8,253.99	12,484.04	39.8%
13301 512144	22101 Health	0	0	0	.00	.00	.0%
13301 512145	Life	5	0	5	2.91	1.77	62.2%
13301 512145	22101 Life	0	0	0	.00	.00	.0%
13301 512147	ED & Train	0	0	0	.00	.00	.0%
13301 512150	FSA Contr	0	0	0	.00	.00	.0%
13301 512151	HSA Contri	1,800	0	1,800	.00	1,800.00	.0%
13301 512152	Limited FSA	0	0	0	.00	.00	.0%
13301 512153	HRA Contri	0	0	0	.00	.00	.0%
13301 512173	Dental	1,104	0	1,104	348.28	755.72	31.5%
13301 512173	22101 Dental	0	0	0	.00	.00	.0%
13301 521258	Comp Maint	500	0	500	500.00	.00	100.0%
13301 529170	Grounds Ke	0	0	0	.00	.00	.0%
13301 529299	Purch Care	100,093	0	100,093	.00	100,093.00	.0%

04/11/2025
09:11:56

Jefferson County
FLEXIBLE PERIOD REPORT

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FROM 2025 01 TO 2025 12

ACCOUNTS FOR:			ORIGINAL	ESTIM REV	REVISED	ACTUAL	REMAINING	PCT
100 General Fund			ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	COLL
13301	531243	Furniture	0	0	0	.00	.00	.0%
13301	531298	UPS	50	0	50	10.30	39.70	20.6%
13301	531303	Comp Eq	7,210	0	7,210	.00	7,210.00	.0%
13301	531311	Postage	2,608	0	2,608	.00	2,608.00	.0%
13301	531312	Office Sup	5,000	0	5,000	97.48	4,902.52	1.9%
13301	531313	Print & Dp	0	0	0	.00	.00	.0%
13301	531314	Small Item	500	0	500	-446.97	946.97	-89.4%
13301	531314	22101 Small Item	0	0	0	.00	.00	.0%
13301	531314	22217 Small Item	0	0	0	.00	.00	.0%
13301	531322	Subscript	300	0	300	.00	300.00	.0%
13301	531324	Memb Dues	500	0	500	100.00	400.00	20.0%
13301	531325	4H & Ext B	0	0	0	.00	.00	.0%
13301	531326	Advertise	500	0	500	.00	500.00	.0%
13301	531348	Educ Sup	5,000	0	5,000	47.17	4,952.83	.9%
13301	532325	Registr	1,200	0	1,200	.00	1,200.00	.0%
13301	532332	Mileage	3,500	0	3,500	366.80	3,133.20	10.5%
13301	532334	Com Travel	700	0	700	.00	700.00	.0%
13301	532335	Meals	500	0	500	.00	500.00	.0%
13301	532336	Lodging	1,000	0	1,000	.00	1,000.00	.0%
13301	532339	Other Trvl	30	0	30	.00	30.00	.0%
13301	533225	Tele Fax	1,000	0	1,000	52.40	947.60	5.2%
13301	533236	wirel Int	0	0	0	.00	.00	.0%
13301	535242	Maint Mach	3,600	0	3,600	190.18	3,409.82	5.3%
13301	536535	Act Center	4,000	0	4,000	.00	4,000.00	.0%
13301	571004	IP Tel All	1,275	0	1,275	318.75	956.25	25.0%
13301	571005	Dup Allc	0	0	0	.00	.00	.0%
13301	571007	MIS Direct	0	0	0	.00	.00	.0%
13301	571009	MIS PC	29,650	0	29,650	7,412.49	22,237.51	25.0%
13301	571010	MIS Sys	1,879	0	1,879	469.74	1,409.26	25.0%
13301	591519	Oth Ins	1,190	0	1,190	239.76	950.37	20.1%
13301	591519	33001 Oth Ins	1,200	0	1,200	.00	1,200.00	.0%
13301	594813	Cap Office	8,000	0	8,000	.00	8,000.00	.0%
13301	594819	Cap Oth Eq	0	0	0	.00	.00	.0%
13301	594950	Oper Res	0	0	0	.00	.00	.0%
13301	699700	Res Oper	0	0	0	.00	.00	.0%
13301	699999	Budget FB	-8,000	0	-8,000	.00	-8,000.00	.0%
TOTAL General Fund			0	0	0	-30,573.64	30,573.64	.0%
TOTAL REVENUES			-320,592	0	-320,592	-76,198.88	-244,393.49	
TOTAL EXPENSES			320,592	0	320,592	45,625.24	274,967.13	

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09:11:57

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FROM 2025 01 TO 2025 12

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL REVENUE	REMAINING REVENUE	PCT COLL
GRAND TOTAL	0	0	0	-30,573.64	30,573.64	.0%



Steve Chmielewski
Community Development
Educator

Community Development

March Program Highlights

- A team development workshop (Real Colors) for organizations where participants increased their ability to recognize their strengths and the strengths of others, build rapport quickly with others, understand how others process information, and modify their communication to connect with others. The workshop is intended to help teams work together more effectively.
- A community-led process where local leadership team discovers gaps and support needed to then strengthen their entrepreneur ecosystem.
- Planning for community needs assessment in collaboration with community leaders, businesses and organizations in Jefferson County. The goal is to engage new participation to learn about trends, challenges and goals to develop new programming, raise awareness of local and statewide resources, and increase relational capital.
- A one-day workshop for community broadband leaders, economic development organizations, public and private permitting agencies, and internet service providers, where participants learned about broadband permitting requirements, engagement and endorsement of Broadband Equity, Access, and Deployment (BEAD) projects, and engaged in peer learning through case studies so they can build effective public-private partnerships that meet their community's broadband needs, increasing economic opportunity and quality of life for all community members.





Alison Pfau
Bilingual Regional
Dairy Educator

Agriculture Dairy

March Program Highlights

- An article for Dairy farm owners and employees where they can find basic information about Dry matter and techniques to measure it in their operations to help them understand the importance of knowing this characteristic that allows for accurate comparison and formulation of diets.
- A workshop "Calving Management and Neonate Care in Dairy Cattle" for all the individuals that are involved in parturition, and calving management in dairy farms. We created an in person and bilingual event where participants learned and reinforce their knowledge about obstetrics, care and support in the calving pen, neonate care and colostrum management, and how to maintain the success in the maternity areas. Through this effort pretended to increase the knowledge and good practices related to the earliest stage of life in dairy cattle, which should represent an increase in herd health, work safety and farm profitability.
- A workshop "Dairy Feeder School" for all the individuals with a link with the formulation, mixing, and/or delivering of feedstuff for dairy cattle. We are creating an in-person and bilingual event where participants will learn and reinforce their knowledge about feed safety, feed management, transition cow health, and the economics of feeding. Through this effort we will impact animal health and milk production efficiency, by improving the use of resources such as, feed ingredients, time and labor leading to an increased farm profitability and waste reduction.
- Planning for an update to Topic Hub article heat abatement resources in dairy cattle, as well as creating new informative videos to showcase dairy farmer success stories about heat abatement strategies on-farm. The goal is to increase awareness and highlight successful implementation of heat abatement strategies for dairy cattle. These resources will address a critical topic related to climate change and sustainability, as well as methods to ensure high quality animal care and economic viability for the dairy industry.



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Jerry Wilcenski
4-H Program Educator

Jefferson County 4-H

March Program Highlights

- Youth will learn about safe food handling, common pathogens, and proper internal temperatures of meat products. Participants in each session will learn about the nutritional components of meat products, the cost of production and innovative production methods focused on climate and sustainability. Youth will also learn about animal welfare and how it effects consumer demands and product quality.
- A series of events that break down into four main categories: Youth care of animals, Meat Science and Carcass Quality, Genetics Marketing and Public Speaking.
- Bake-Off is a series of challenges that allow youth to expand baking skills and master a wide range of baked goods. Each month focuses on technical, creative, and group challenge for: cakes, breads, pastries, cookies.
- Countywide Cloverbud Programing that highlights the various projects and activities 4-H has to offer.
- Cook-Off is a series of challenges that allow youth to expand cooking skills and master a wide range dishes. Each month focusses on technical, creative and group challenge for a wide range of foods.
- Youth will learn about all aspects of draft horse management and care, from reproduction to nutritional needs to safe handling. Programming involves hands on lessons throughout the year.



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Julie Hill
Horticulture Educator

Agriculture Horticulture

March Program Highlights

- An in-person program in collaboration with UW-Whitewater where participants learned about the fundamentals of pruning woody shrubs and trees. The goal of this effort is to increase knowledge, confidence and build skills to successfully maintain woody plants in the home landscape.
- An in-person program for seniors in collaboration with Seniors in the Park Whitewater Growers Club. The goal was to learn about soil tests, results interpretation, and fertilizer applications to improve/manage healthy soil ecosystems for the benefit of improved carbon storage, plant productivity, and reduced environmental contamination.
- A yearlong activity/service for residents of Jefferson County to provide research based answers to their horticulture questions. The goal of this effort is to educate individuals of Jefferson County so they can implement best practices in their landscapes that will positively affect the environment and their communities.
- An in-person program in collaboration with Madison College (Watertown Campus) where participants learned about growing vegetables in containers. The goal of this effort is to increase knowledge, confidence and build skills in gardening for improved yields and reduce the harmful effects of pesticides.
- An in-person program in collaboration with Johnson Creek Public Library where participants learned about home composting. The goal of this effort is to increase knowledge, confidence and build skills in composting to help mitigate the causes of climate change and to improve the soil health of yards and gardens.



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Upcoming April and May Events



Gardening for Hummingbirds - *multiple locations*

April 10, 5:30 p.m.

East Troy Parks and Recreation

2015 Energy Drive, East Troy

Pre-register at: easttroywi.gov/programs

April 22, 6:00 p.m.

Hedberg Public Library

316 S. Main Street, Janesville



From Scraps to Soil: Composting Basics

April 28, 5:30 p.m.

Big Foot Recreation District

401 Devils Lane, Walworth

Pre-register at: bigfootrecreation.org



Tree Troubles: Factors of Decline and Spongy Moth Management

May 7, 6:00 p.m.

L.D. Fargo Public Library

120 E. Madison Street, Lake Mills



Planting for a Buzz: A Guide to Pollinator Friendly Gardening

May 12, 6:00 p.m.

Mukwonago Community Library

511 Division St., Mukwonago

Event Calendar

[extension.wisc.edu/
events](http://extension.wisc.edu/events)



Horticulture Program

DIVISION OF EXTENSION

UNIVERSITY OF WISCONSIN-MADISON

Julie Hill

Horticulture Educator

Walworth, Rock and
Jefferson Counties



Office: 262-741-4958
Cell/Text: 262-374-4191



Email: julie.hill@wisc.edu



hort.extension.wisc.edu

Ask Your Gardening
Question Online
go.wisc.edu/PlantQ

Upcoming April and May Events



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Horticulture Program
DIVISION OF EXTENSION
UNIVERSITY OF WISCONSIN-MADISON

Julie Hill
Horticulture Educator
Walworth, Rock and
Jefferson Counties



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Ask Your Gardening
Question Online
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Lisa Krolow
Bilingual FoodWise
Nutrition Coordinator



Priscilla Gonzalez
Bilingual FoodWise
Nutrition Educator



March Program Highlights

- Priscilla completed a 4 week series in 3 Head Start Classrooms, working with 4 year-olds. Sites included Purdy Elementary School in Fort Atkinson and The Collective in Watertown.
- Lisa and Priscilla are collaborating with the Jefferson County Head Start program to provide parents with information on Food Safety and budgeting for healthy eating. Virtual lessons will be offered in both Spanish and English on April 23rd and April 30th. To maximize accessibility, each lesson will be presented at 10 am and once at 6 pm. Participants will receive a refrigerator thermometer and a meat thermometer, enabling them to implement food safety practices at home and develop skills for healthier food management.
- FoodWise will participate in the Watertown Schools Family Night at the Watertown Public Library.
- In partnership with the ADRC, FoodWise developed a survey to collect data on participants' interests. The information gathered will be used to plan programming that is relevant and engaging for this audience.





Josh Kamps
Regional Crops & Soils
Educator

Agriculture Crops & Soils

March Program Highlights

- A series of four Focus on Forage webinars for forage growers, livestock producers, agency staff and agricultural consultants where research-based forage management solutions are shared to optimize forage yield and quality to improve overall farm profitability.
- Planning for a four session Focus on Forage webinar series for forage growers and agriculture consultants in collaboration with the Natural Resource Conservation Service and the US Dairy Forage Research Center. The goal is to provide research-based forage management solutions to improve forage quality and meet producer goals.
- An on-farm research project to determine the performance of five winter barley varieties at different planting dates, where performance is determined by winter survival, yield as well as malt, forage, and feed analysis. Results from this study will help determine if/how winter barley can be integrated into Wisconsin cropping systems and if it can serve as an overwintering cover crop that can potentially garner higher prices and yield than winter wheat for farmers in the state.
- A risk, crop insurance and grain marketing hybrid course, where material was adapted into a more relevant format for use in-person, webinars and an on-line course. The Farm Pulse - Crop Insurance and Grain Marketing has assisted farmers and agricultural professionals in identifying strengths and weaknesses of their crop business to assist them in making decisions that will improve their farm profitability.



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